

Job Information

Job title	Operations Worker II	Job Code: OPWRK2	Pay Grade: H
Title of immediate supervisor	Supervisor- Public Works		
Department/Division	Engineering / Public Works		
Prepared by	G. Smith		
Date Created	December 4, 2020	Revised date	

Job Purpose

Performs work that requires skills and abilities in a wide variety of civil works related to aboveground assets in road maintenance and construction. Duties include civil works related to municipal above ground assets in road construction and maintenance which require some special training or experience. Directs others in the work required.

Duties and Responsibilities

- Performs any combination of tasks pertinent to installation, repair, upgrade and control of roads.
- Operates and performs daily maintenance on specialized equipment, such as paving machine, hot box, rollers, skid steer loader and other related equipment.
- Frames, forms, places and finishes concrete, installs street lighting conduit and related infrastructure and may assist Certified Trades persons with above and underground assets and structures.
- Assists in the development and application of new or improved work techniques and methods.
- Ensures that work is completed according to municipal specifications and within planned budgets.
- Performs surface drainage, road surface, road improvements, roadside/markings tasks, erosion control and other related activities.
- Rolls and screeds hot asphalt to obtain maximum compaction and uniform surface.
- Applies surveyors lay-out to control the excavation and preparation of sub-grade for road construction and widening, curb and sidewalk installation, fine grading gravel road base for asphalt paving, installation of catch basins and adjust manholes.
- Assists with maintenance, repair and construction of bridges, stairs, and other above ground structures.
- Gives technical advice, instructions, interprets and explains blueprints, working sketches and rough drafts.
- Directs the work of other staff and contractors as required.
- Responds to complaints and enquiries from the public, various departments/sections and/or other agencies and takes timely and appropriate action.
- Prepares detailed estimates and maintains a variety of records and reports.
- Performs specialized work during storm events, such as snow plowing, salting/sanding/brining public roadways, making brine and other related activities.
- Performs flagging duties
- Follows all applicable safe work practises, policies and procedures.
- Performs other related duties as required.

Qualifications

- Grade 12 or equivalent.
- Two years of related experience in roads construction, maintenance or above ground assets.
- Occupational First Aid Level I Certificate.

- Annual renewal of Drivers' Abstract.
- An equivalent combination of education and experience may be considered.
- Pavement Maintenance Certification or equivalent.
- Certification in Snow and Ice Control.
- Traffic Control Person Certificate
- Valid Class 3 BC Driver's Licence with an air brake endorsement.

Physical Requirements

Sufficient health, physical conditioning, strength, stamina and coordination to permit performance of work.

Working Conditions

Works primarily outside in all types of weather with some infrequent indoor work.